

HARTRIDGE ACADEMY

October 5, 2018

The meeting was called to order. Lisa Street (via phone), Sherry Kelly and Juan A Lopez were in attendance. Principal Debra Richards and Mike Brynjulfson CPA were also in attendance. The minutes of the previous meeting were read and approved.

Financial reports were presented showing a large fund balance, some of which will finally be applied for the "safe school" changes including fencing, technology, paving, law enforcement, and extra after compensated school hours. There was discussion about the personnel needs and costs to minimize the warehouse space leased for unused assets and also move onto an electronic storage system for paper storage. Going forward, a form will be used to documenting additional hours worked and what will be volunteered versus compensated. The form will include the employee and administrator signature even if it is volunteered. If the employee is the administrator, a board member will sign. There was lengthy discussion of the safe school and hurricane repair work done over the summer including the approved compensation to the principal and temporary summer help.

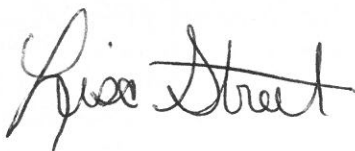
The board reviewed the source of documentation that will determine the rate of retirement compensation each year beginning this school year.

Items on the consent agenda were reviewed with no items being withdrawn. A motion was made and seconded to vote to approve the agenda in its entirety. Approval of the consent carried unanimously.

Mike Brynjulfson, CPA, presented the independent annual audit for school year July 1, 2017 – June 30, 2018 in detail and answered all questions. The board requested that Brynjulfson proceed with preparation of the tax return.

There was no one from the public wishing to speak.

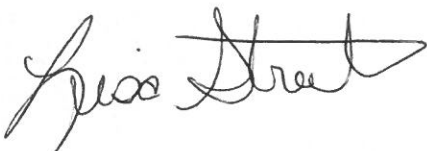
A motion was made by Kelly to adjourn and second by Lopez. The meeting was adjourned.

A handwritten signature in cursive script that reads "Lisa Street".

CONSENT AGENDA

OCTOBER 5, 2018

1. With board approval, the state of Florida allows certified teachers to teach students who have English Language Learners in class prior to completing the entire 5 ESOL trainings which the PCSB offers over a five year period. Two of our teachers, are in compliance with timely completion of these. Approve teachers continue to teach out of field while in compliance.
2. Accept donations from parents, Lake Ashton, and Lifetouch photography to general fund. Currently used for supplies.
3. Dispose of Hartridge items that are not being used. Apply methods allowed by state which includes first offering to district, then to the public. Playground was not purchased with school funds. Offer to anyone insured who will dismantle and remove it. According to City of Lake Alfred, it will not meet specs required by cities.
4. Continue rental of U-Haul for disposing of warehouse and other storage rooms.
5. Subscribe to Dropbox which is used by the auditor and other companies for electronic storage of documents. Provides secure storage that can be accessed on or offsite by school and auditors.
6. Secure bids/quotes/estimates for additional classrooms with goal for new school year if not sooner
7. Approve the draft clarifying current, past and future compensation, benefits, and retirement, and insurances.
8. Verify approval of principal compensation 2017 – 2019
9. Issue lottery applications October 15, 2018 for 2019-2020
10. Approve payment to fencing contractor, paving contractor, tree contractors, and Chain of Lakes yard company for completion of required perimeter fencing to 5' and entrance/exit drive lanes.
11. Other:

A handwritten signature in black ink, appearing to read "Miss Street". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.