

Hartridge Academy

June 14, 2019

Minutes

Board members Lisa Street and Juan Lopez were present. The minutes of the April 5, 2019 meeting were read and approved. The principal presented financial statements and bank balances.

The members discussed the items on the consent agenda. Information from the Polk County school board was available documenting retirement percentages as a guide. The proposed 2019 2020 budget and current year to date actual expenses were compared. It was noted that the a.m. bus rider count was very low and receives no funding beyond what is given for p.m. – a rider only counts once so Hartridge will drop a.m. bus run. The district is changing routes and times this year, too.

A handful of teachers from Hartridge and the PCSB continue to complete their ESOL endorsement paths to remain in compliance while teaching out of field. Even so board approval is required annually.

The Family Leave Act does not apply to Hartridge as it employs under fifty. Hartridge teacher contracts need to state such so no misunderstanding or assumptions regarding absences and benefits. Trinet (our staff leasing company) provides templates for state and federal compliant policies that we can import into our contracts. The board and principal agree that a lawyer review this summer before it is implemented.

The board reviewed the 2019 2020 budget that includes to continue contracting with LAPD to comply with the safe school laws. An increase (3-5%) is expected from LAPD.

The annual National Charter School Conference is scheduled to cover much about the changes. Board member Juan Lopez has agreed to attend.

The principal noted that the two week summer opportunity for students at risk of repeating was very beneficial for the students. Only one will not be promoted. The principal requests that Hartridge schedule two weeks in July for parents and students to come in prior to orientation week. There are several

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needing individualized plans, 504 meetings, speech assessments. This could be accomplished with the same expense as early June (consent agenda item 7) as well as time being used to complete shirt orders, allow maintenance contractors on site, receive materials, transfer records to grade 6, and input information into FOCUS.

A motion was made by Street to vote to approve the consent agenda in its entirety and seconded by Lopez. The board voted to approve the consent agenda including the budget in its entirety.

There was no more business. There was no one from the public requesting to speak.

Election of Officers. There were no nominations from the floor. The members nominated and voted for the existing members to continue their positions as is – Sherry Kelley-President and Lisa Street – Secretary for school year.

A motion was made and seconded to adjourn then move on to an audit committee meeting.

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Consent agenda

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1. Approve Retirement employer contribution of % 11.26 (no employee contribution required) of contract salary fulltime full year employees (Aug-May 2019)
Approve Retirement employer contribution of % 11.47 (no employee contribution required) of contract salary fulltime full year employees (Aug-May 2020)
2. Approve to discontinue morning bus route. There is no revenue added for morning bus routes on top of afternoon route.
3. Approve to (as does district) allow teachers to work out of field ESOL while completing district ESOL training path.
4. Approve attendance and leave of absence requirements.
5. Approve 2019 2020 budget.
6. Approve board member and principal expenses to attend National Charter School Conference 2019
7. Approve July summer work pay plan – Principal 2 weeks, 1 Kelly Services, 1 Teacher no benefit or retirement expense or insurance costs.

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