

October 17, 2022

Hartridge Academy

Board Meeting

The meeting was called to order by President Sherry Kelley. Also in attendance were members Lisa Street and member Officer Lopez. Minutes of the previous meeting were read and approved.

CPA Mike Brynjulfson presented the annual independent audit report. The report contained all the new requirements regarding leases which required much extra work on the auditor's part compared to previous years, yet the report was completed and submitted timely. After a thorough presentation, Brynjulfson made himself available for questions and answers at the meeting and also has provided contact information for members for future questions or concerns.

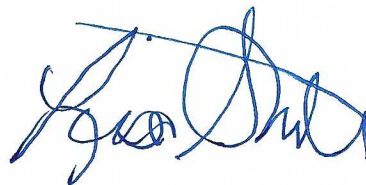
Principal Richards presented financial information, grant information (additional funding which requires a budget amendment) and a safe school update. The Principal announced and issued a letter from state recognizing Hartridge as achieving High-Performing Charter status. Among the privileges awarded with this honor is a several thousand dollar savings in administrative fees to PCSB.

Discussion of the hurricane damage and cleanup progress was also discussed. Teachers are continuing to tutor and meeting with parents until 5:30 daily and are seeing student gains and more parent involvement from working parents who cannot come during school hours.

Agenda items were reviewed and discussed. Nothing was pulled for a separate or postponed vote. A motion was made by Lisa Street to vote on the consent agenda in its entirety. Motion was second by Lopez. The vote unanimously approved the entire consent agenda.

There was no new business. There were no audience members wishing to speak.

A motion was made by Sherry Kelly to adjourn and second by Lisa Street. Meeting was adjourned.



October 17, 2022

Consent agenda

1. Approve payments to teachers and principal for the hours worked and to be worked this school FYE year through the grant period (07/01/22-9/30/2024) for the afterschool tutoring program and parent conference. This includes payments retroactively to summer 2022 as noted in the approved grant to the teachers and principal who worked the hours. Teachers are paid \$35 and the principal is paid \$64.10 which is reimbursed with payroll costs through the ESSR grants. Title 1 funds first applied to hours up to 5:30 for afterschool tutoring and parent conferencing.
2. Confirm that the original approval of the grants specified (including ESSER ii and III that it would be used to pay teachers and administration for work beyond their contracted hours thus approval of the corresponding payment to the teachers and principal. After payment, the cost is submitted to PCSB for reimbursement from the grants that were previously approved by PCSB and Hartridge board. General funds and/or fund balance will be used to cover any amounts not reimbursed and or for the gap in time from occurring the cost to receiving the reimbursement. Monthly reports to the board beginning November 1 as to balance remaining and payments made.
3. Approve adding hour fees be paid to Drudy and Associates to provide additional oversight for payroll related items and more detail on the payables process at \$75 per hour. A quote will be provided of services and estimated costs and hours.
4. Confirm approval was given by all three board members, individually, during a time between scheduled board meetings for immediate replace the air conditioners in portable classrooms 605 and 501 that ceased working.
5. Approval to pay Brynjulfson for services of tax returns and annual audit that were previously approved a the audit committee meeting, too.
6. Confirm approval was given by all three board members, individually, during a time between scheduled board meetings for immediate clearance and cleanup of trees and debris from Hurricane Ian not to exceed \$5000 to Cox without further approval. Administration and up to three staff members will be paid for hours worked outside of salaried hours to be available nights, weekends and holiday break now through June 30, 2023 to continued repair, cleanup, other maintenance projects on campus and warehousing. The rate will be the same as tutoring but paid with the fund balance instead of the Title 1 tutoring grant. Kelly services may also be used for additional labor.
7. Accept the donation from Lake Alfred Lions \$175 for school supplies and field trip to Orlando Solar Bears.
8. Accept parent contributions for supplies and uniforms. Use portion of funds for an inventory of uniform shirts, jackets, and pre-emboidered jackets with new vendor due to delay by previous non-contracted vendor.
9. Pay for cost of any staff to take subject area exams or courses related to student needs such as gifted, ESE, or speech and for certification renewals. If a teacher does not return for 2023 2024 or year after the course is taken or does not complete a school year the year of the course payment, the staff member must reimburse Hartridge for the cost. Staff will sign a memo of understanding before Hartridge pays for these. The repayment will be deducted from a paycheck as soon as early as notice of leaving is known.
10. Approve the amendments to the budget for 2022 2023 school year.

A handwritten signature in blue ink, appearing to read "Brynjulfson", is located in the bottom right corner of the page.